



Wednesday 31st October 2018

Dear Parents and Carers,

Re: Parent and Carer Consultation Evenings

Parent and Carer Consultation Appointments will take place on **Wednesday 21st November (4pm to 7pm)** and **Thursday 22nd November 2 (4pm to 6pm)**. These 10 minute appointments will provide you with an opportunity to find out how your child has settled in class and how they are progressing.

If you wish to discuss an issue which is likely to take longer than 10 minutes, please arrange a separate appointment with the class teacher.

Please indicate on the attached form **which 2 appointment time slots would be most convenient** for you and return it to your child's teacher as soon as possible. Each form will be numbered and appointments will be allocated on a first come, first served basis.

We suggest you arrive ten minutes before your appointment so that you can look at your child's work.

Yours sincerely,

N Rezai

Natasha Rezai
Headteacher



Parent and Carer Consultation Evening Appointments

Name of child:

Class:

Please indicate which **2** appointment time slots would be most convenient and an appointment will be allocated to you.

	Wednesday 21st November 2018	Thursday 22nd November 2018
4pm - 4.30pm		
4.30pm - 5pm		
5pm - 5.30pm		
5.30pm - 6pm		
6.30pm - 7pm		

If your child has a sibling /siblings who attend the school, please confirm their names and classes below:

Name:

Signature:

Date: