



Friday 6<sup>th</sup> September 2019

Dear Parents and Carers,

I hope you that you enjoyed a relaxing and peaceful summer and that you are ready for a busy and exciting year ahead!

I would like to extend a special welcome to our new pupils, parents and staff and look forward to welcoming our new Reception and Nursery pupils, who will begin school over the coming weeks.

We have enjoyed an extremely positive start to the new academic year and it has been lovely to see the children again and to hear their news.

As you may have heard, the new build is well underway and we are delighted to see the progress that has already been made. To ensure that you are fully updated, we will be keeping you informed via our monthly newsletter and the school website. We will also be arranging an opportunity for you to receive a presentation from the contractors and representatives from the Dfe.

In order to ensure that that the school day runs as smoothly as possible, we have reviewed a number of our procedures. These include the arrangements and timings for the start and end of the school day.

To ease the flow of congestion at the school gates at the start of the school day, we will be introducing a new 'Soft Start'.

From Monday 9<sup>th</sup> September, the children will be able to go straight to their classes as soon as the doors open at 8.45am. Pupils in years 4 and 5 will access their classrooms via the new covered walkway. All other pupils will enter their classes via the playground. Information for Nursery and Reception parents and carers will be sent out in a separate letter.

The school gates will be open from 8.40am each day and only children who attend our breakfast club should enter the school grounds before this time.

If you have happen to arrive at school before 8.40am, please wait on the pavement or the grass verge by the Newnham Road gates. Our Site Manager, Mr Marshall, will be available to help if you require any assistance.

As the class teachers will no longer be collecting the children from the playground each morning, we kindly request that you arrange to speak to them at the end of the school day. Alternatively, you may wish to write them a note or leave a message for them with the school office.

Members of our Senior Leadership Time will make every effort to be available to support you with any urgent issues at the beginning and the end of the school day.

To ease congestion at the end of the school day, classes will be dismissed from the playground at the following times:

EYFS and KS1: 3.25pm  
KS2: 3.30pm

The playground gates will open at 3.25pm so please try to avoid arriving before this time.

After school clubs will commence next week and information about homework and intervention / booster groups will follow.

As always, we are more than happy to help you, should you have any queries. Please do use the usual channels of communication to contact us, should you need to.

Many thanks in advance for your support and cooperation.

Yours sincerely,

**N Rezai**

Natasha Rezai

**Headteacher**