



Tuesday 1st October 2019

Dear Parents and Carers,

Parent and Carer Consultation Appointments

Parent and Carer Consultation Appointments will take place on **Tuesday 15th October (4pm to 7pm)** and **Wednesday 16th October (4pm to 6pm)**. These 10 minute appointments will provide you with an opportunity to find out how your child has settled in class and how they are progressing.

If you wish to discuss an issue which is likely to take longer than 10 minutes, please arrange a separate appointment with the class teacher.

Please indicate on the attached form **which 2 appointment time slots would be most convenient** for you and return it to your child's teacher as soon as possible. Each form will be numbered and appointments will be allocated on a first come, first served basis.

Yours sincerely,

N Rezai

Natasha Rezai
Headteacher

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Parent and Carer Consultation Evening Appointments

Name of child:

Class:

Please indicate which **2** appointment time slots would be most convenient and an appointment will be allocated to you.

	Tuesday 15th October 2019	Wednesday 16th October 2019
4pm - 4.30pm		
4.30pm - 5pm		
5pm - 5.30pm		
5.30pm - 6pm		
6.30pm - 7pm		

If your child has a sibling /siblings who attend the school, please confirm their names and classes below:

Name:

Signature:

Date:

Headteacher: Natasha Rezai BA (Hons), PGCE
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