

	Nursery	Reception	KS1	KS2	
Morning	8.45am – 11.45am	8.45am-11.40am	8.45am-11.45am	8.45-12pm	
Afternoon		1pm-3.25pm	1pm-3.25pm	1pm-3.30pm	

We operate a soft start to the day. This allows our children to come straight into school from 8.45am when the gates open.

The school doors will close at 9am when the register is taken and the teaching begins.

On the rare occasions where a child arrives after 9am, they should report to the school office.

Our youngest children in the EYFS will continue to be dropped off at the classrooms doors where they will be greeted by their teacher.

Year 1 pupils are able to access their classrooms from the main playground.

All other year groups are trusted to behave responsibly as they make their way to their classrooms.

Pupils in years 2, 3 and 6 enter the main building via the playground.

Pupils in years 4 and 5 enter the school via the white doors opposite the office steps.

Non-teaching members of staff will be available to take messages from parents and carers every morning and the school office team are always happy to receive parents, carers and visitors in school.

Class teachers will be in the playground after school for informal chats.

The gates will close at 3.40pm. Children who are not collected on time should be collected from the school office.