



IMPORTANT INFORMATION FOR THE WHOLE SCHOOL COMMUNITY REGARDING THE PHASED REOPENING OF THE SCHOOL

What are we doing to keep our school community safe?

The school is following very stringent guidelines from the government and local authority on preparing the school site and staff for a safe re-opening.

What are the procedures for dropping off my child/children at school?

We have planned a clear process and need your co-operation and support for this to be done safely, smoothly and successfully.

The information below should be shared with your child or children before they return to school.

The children will be in school for no more than 2 days a week to begin with. Key worker children may be in school for up to 4 days.

The start and finish of the day will be staggered to reduce contact between families.

The School will not open before 8:30am for key worker children.

There will be no breakfast club or after school club provision.

It is important that we reduce contact between groups during these times therefore each group of children will have staggered drop off and collection times.

You must be clear about your child's arrival and collection and be certain that you will be able to drop off your child and collect them at these times. These times will be confirmed with you as soon as the group 'Bubbles' have been organised.

Please do not arrive too early or too late. If your child arrives after the gates have closed, they will not be allowed into school.

Year 6 children should be arriving and leaving school unaccompanied, all other children must be accompanied by one adult only at drop off and collection times.

Please do not congregate outside the school once you have dropped off your child as the next group of children and parents/carers will be scheduled to arrive.

What are the procedures for collecting my child/children from school?

Designated entrances/exits remain the same as the morning drop off.

Year 6 children will be dismissed at socially distant intervals to travel home alone.

Parents of keyworker, Year 1 and Reception children will be allowed onto the school site so that their children can be collected safely.

To allow for a smooth pick up of children, please line up at 2m intervals, using the markings on the ground.

You will need to clearly state your child's name to the members of staff as you approach but keep your distance.

For the safety of our community, no parents or visitors will be allowed in the school buildings at any time.

Parents will be required to communicate via email or phone. Conversations with any staff members on duty may only take place at a distance.

If a parent/carer does not follow the school's procedures and guidelines they will be asked to leave the site and not to return for a set period of time.

No animals are to be brought onto the school grounds.

Parents/Carers will be shown where to drop off their children and where to collect them. The main playground gates will be used to exit the school. They will be expected and asked to leave quickly and orderly to ensure it is safe.

The School will close by 3.15pm every day to ensure that the building and resources can be cleaned and that staff do not have to travel home during busy periods.

If a child arrives at school late on more than 1 occasion, they may lose their place in the bubble. If a child is collected late on more than 1 occasion, they may lose their place in the bubble. Failure to inform the school that a child may not be in school may result in them losing their place in the bubble.

If the School becomes aware that a child/family is not following social distancing rules/government guidance, they may lose their place in a bubble.

No face to face appointments will take place this term. Telephone appointments need to be arranged via an email or a phone call to the school office.

What if my child has medical needs?

We recommend that you check with your GP or consultant whether they recommend a return to school safely at this time. Any child who is in the Government's extremely vulnerable category should remain at home and continue to participate in remote learning activities on Google Classroom.

What if there is a vulnerable person living in our household?

If this person is in the extremely vulnerable category the guidance is that your child should remain at home and continue with the remote learning activities on Google Classroom

Will my child be with their friends?

We will aim to ensure that children are with some of their friends as far as is possible but cannot guarantee this. The 'Bubbles' will have fewer than 15 children in each. We would encourage children to start together with their peers rather than at a later date. Once a 'Bubble' has been assigned it will not be changed.

How do you plan to deliver the curriculum?

The main emphasis will be helping the children to feel happy and safe. There will be a range of activities to support their personal, social and emotional learning. We aim to include lots of creative activities (arts and crafts), stories and singing and outdoor learning. Please remember that resources will not be shared. Staff will also do their utmost to help the children to consolidate key English and maths skills but please bear in mind that the children may not be taught by their usual class teacher or a member of staff who usually supports their year group.

All children will receive a broad range of lessons. All lessons will be delivered by the teacher in their Bubble.

Every morning, the school agreement/guidance sheet must be shared with the children in the Bubble.

Children who are remaining at home will continue to be provided with the same lessons as those at school through the Google Classroom.

Children must either be in school or learning at home. We need all children to be learning otherwise they will not be making good enough progress and will fall very far behind in their learning.

We aim to provide a wellbeing curriculum to support children transitioning back to school to deal with their emotions

What will social distancing be like for the children and how will the school be kept clean?

Each child will have their own seating place which will be positioned at 1-2m distance from other pupils.

The children will be taught to keep their hands to themselves and not touch others and learn socially distant forms of greetings. Each 'Bubble' will operate independently of any other, therefore reducing any interactions.

There will be no assemblies and lunches will be eaten in classrooms.

Children will have individual toilet passes. They must use the hand sanitisers or hand gel once back in the classroom.

Children must bring their own packed lunches to school and their own named water bottles which are full. These will not be refilled but the school may provide spare bottles if necessary.

Children will stay in their classroom for the majority of the day and will eat lunch in their classrooms.

Children will not be allowed to share food or borrow anything from anyone else. Children will need to go one at a time to the toilet, wash hands well and then use gel once back in the classroom.

Children will need to follow our normal school rules as well as the new rules at all times regarding social distancing, hand washing, walking in corridors, coming in and out of school.

If there is poor behaviour, children have to be sent home and will not be allowed to return until it is deemed safe to do so.

All rubbish including tissues must be placed in the pedal bins provided.

We have taken on additional cleaners to ensure that the school is as clean as it can be.

Classrooms will be cleaned after lunch (if the children are outside) and at the end of the school day.

The School will be closed on a Friday for PPA time and deep clean.

What will my child need to bring to school?

Children should only bring in their packed lunch (families with children who are entitled to free school meals will continue to receive vouchers). Every child must be provided with a named water bottle which is full. No other items may be brought into school except a reading book. Children should bring their glasses to school in a case.

All items must be named, as any unnamed lost items will be disposed of.

All children will be provided with their own packs of resources which will include stationary and books to write/draw in. These books must remain in school and not to be taken out of the 'Bubble'.

The school will provide a stationary set for those eligible for free school meals. Stationery sets/pencil cases will need to remain in school once brought in. No other items may be brought into school.

Does my child need to wear their school uniform?

No. Children may wear their own choice of clothes to school provided that every item is appropriate and fits well. Please ensure shoes worn to school can be done up independently by your child. All clothing should be washed regularly. On very sunny days a named sunhat/cap may be worn. Any sunscreen will need to be applied at home.

Will there be a consequence if my child does not return to school with their year group?

No. The school is not enforcing attendance this term, but we would expect children not returning to continue to participate in remote learning opportunities and to access their Google Classroom regularly.

Will children in Y6 be allowed to walk to and from school?

Yes. This will help to prepare them for travel to their secondary schools! If this is not something they would normally do then permission will need to be given in writing. Any accompanying parents or carers will not be allowed to access the school site and will have to wait outside the main school gates when dropping off or collecting their child.

How will I be able to communicate with my child's teacher?

Each 'Bubble' will have 2 designated adults who will remain with the 'Bubble' including during break time and lunch time sessions. If parents or carers have urgent information or queries, they will need to be communicated by email or telephone (via the school office). Staff will not be able to speak to parents or carers in the playground.

What will be the handwashing routines for the children?

Children must arrive with thoroughly washed hands, and must wash hands regularly throughout the day on top of normal hygiene routines and use the hand sanitisers that are placed at entrances and in classrooms.

Children will need to wash their hands regularly throughout the day. First thing in the morning is crucial, at break times, after using the toilets, before eating food, and after using shared resources. Please ensure that your child/ children wash their hands as soon as they arrive home each day.

Each classroom will have a supply of soap, paper towels and hand sanitiser which will be topped up on a daily basis. Children will be taught how to wash their hands for 20 seconds in line with NHS guidance.

Please explain to your children the importance of good hygiene and the Catch it, Bin it, Kill it routine.

What will happen if a child or adult feels unwell?

If a child says that they feel unwell or presents as being unwell, the school office must be called so that the parents can be contacted without delay.

The child should be taken to the intervention room closest to Tourmaline classroom to rest and kept away from others. The child should be monitored from a distance by an adult (PPE will be available to all staff). The easy wipe first aid bed will be kept in this room.

Children who develop symptoms at school will be placed in an isolation room and sent home immediately, along with their siblings. You will need to arrange for your child to be tested (if 5 or above) – if negative, they can return to school. If positive, the rest of their bubble will be sent home and advised to self-isolate for 14 days. The other household members of that class or group do not need to self-isolate unless the child they live with develops symptoms.

Temperature checks need be taken each morning (with a distance thermometer). There will be a staff rota for this.

The children must stand at least 2 metres away from the member of staff when their temperature is taken. A line will be marked to show them where to stand.

Children must not come to school if they have a high temperature of 37.5 or above or any other symptoms. They will be sent home if the temperature is high.

Parents /Carers must provide emergency contact details and ensure that they are available to answer their phones in case of an emergency. If these expectations are not met, their child may lose their place in the bubble.

Will staff be wearing masks?

Yes – if they choose to. We want to ensure that our staff feel safe and protected when they work with your children. It will be the choice of the individual member of staff.