



Thursday 11th June

Dear Parents/Carers,

Information about Key Worker Provision

We are delighted to be able to provide places for key worker children from Monday 15th June. We have missed seeing the children and look forward to having them back in school.

As I am sure you are aware the definition of key workers is as follows:

Health and social care

- This includes, but is not limited to, doctors, nurses, midwives, paramedics, social workers, care workers, and other frontline health and social care staff including volunteers; the support and specialist staff required to maintain the UK's health and social care sector; those working as part of the health and social care supply chain, including producers and distributors of medicines and medical and personal protective equipment.

Education and childcare

- This includes:
- childcare
- support and teaching staff
- social workers
- specialist education professionals who must remain active during the COVID-19 response to deliver this approach

Key public services

This includes:

- those essential to the running of the justice system
- religious staff
- charities and workers delivering key frontline services
- those responsible for the management of the deceased
- journalists and broadcasters who are providing public service broadcasting

Local and national government

This only includes:

- those administrative occupations essential to the effective delivery of the COVID-19 response
- or delivering essential public services, such as the payment of benefits, including in government agencies and arms length bodies

Food and other necessary goods

- This includes those involved in food:

Headteacher: Natasha Rezai BA (Hons), PGCE

Earlham Primary School, Earlham Grove, Wood Green, London N22 5HJ

Tel 0208 888 2780 Email admin@earlham.haringey.sch.uk www.earlham.haringey.sch.uk

- production
- processing
- distribution
- sale and delivery
- as well as those essential to the provision of other key goods (for example hygienic and veterinary medicines)

Public safety and national security

This includes:

- police and support staff
- Ministry of Defence civilians
- contractor and armed forces personnel (those critical to the delivery of key defence and national security outputs and essential to the response to the COVID-19 outbreak)
- fire and rescue service employees (including support staff)
- National Crime Agency staff
- those maintaining border security, prison and probation staff and other national security roles, including those overseas

Transport

- This includes those who will keep the air, water, road and rail passenger and freight transport modes operating during the COVID-19 response, including those working on transport systems through which supply chains pass.
- Utilities, communication and financial services
- This includes:
 - staff needed for essential financial services provision (including but not limited to workers in banks, building societies and financial market infrastructure)
 - the oil, gas, electricity and water sectors (including sewerage)
 - information technology and data infrastructure sector and primary industry supplies to continue during the COVID-19 response
 - key staff working in the civil nuclear, chemicals, telecommunications (including but not limited to network operations, field engineering, call centre staff, IT and data infrastructure, 999 and 111 critical services)
- postal services and delivery
- payments providers
- waste disposal sectors

Eligibility for provision therefore depends upon:

1. The worker has to be a key worker and business critical.
2. There being no possibility whatsoever that their children can stay at home with other supervision (eg. with a non-key worker partner, spouse or other adult member of the household).

If you are a key worker who is in a critical role to the Covid-19 response and your child needs a place at school, please complete the following survey by 12pm on Friday 12th June. If your place has already been confirmed by the school office, you will still be required to complete the booking form. Please note that we will require a letter from your employer to state that you are 'essential to their business continuity plan'.

Please be aware that those children who do attend the key worker provision 'Bubble' will be undertaking similar activities to those of their peers who are working at home. The purpose of the school closure is to

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minimise contact and therefore we will not be running a normal timetable. This form of provision is primarily about care. Unfortunately, it will not be possible for your child to join their peers if their year group returns at a later stage this term.

Please ensure that your child arrives at school time (8.45am) each time they attend and that you collect them on time (by 3pm). If your child is unable to attend school for any reason, please ensure that you notify the school at the earliest possible opportunity.

Further information about the 'Bubbles' is provided below. In order to keep our school community safe, new rules and procedures must be followed so please make sure that you read this information carefully.

- Please note the school day will **begin at 8.30am** and **end promptly at 3pm** each day. You are welcome to collect your child before this time.
- Please note that the School will be closed on Fridays.
- Your child will be allocated to a small group called a '*Bubble*'. A Bubble will be supported by 1 or 2 adults.
- Bubbles will remain the same each day that your child is in school, potentially increasing in size if more places are requested.
- Each Bubble will have access to a classroom and an outside area.
- The children in a Bubble will not interact with any children outside their Bubble during the school day
- The School will allocate places in each Bubble and once changes have been made, they cannot be changed.
- All parents / carers will be required to complete a booking form before a Bubble place is allocated.
- The children should continue to learn online in their Google Classroom when they are not in school.
- **You/your child must arrive at the correct time or you/they will be sent away.** If you miss the staff member collecting your child's "Bubble group" from the dedicated drop off point in the morning **no-one else can take your children to their dedicated room. Other members of staff will not be allowed to enter any of the Bubble groups.** This is to minimise all contact points for staff and children.
- Please drop off / collect your child from the area directly outside Onyx class each day. **There will be labelled cones for you to stand next to so that everyone can social distance safely.**
- Only one adult should drop off and collect your child. Siblings should not come unless you have no-one else to leave them with.
- Please inform the school office at the earliest opportunity if your child not be attending their Bubble on a particular day.
- No parents/carers will be allowed into the school building except by appointment. If you need to contact the school office please do so via email or telephone.
- Your child should be provided with a packed lunch in a disposable paper or plastic bag. The School will continue to provide FSM vouchers families who are eligible to receive them. You will also need to provide your child with a named refillable water bottle which will last the full day. This should be brought to school each day. The children will not be allowed to drink from the water machines or fountains, and we cannot provide cups.
- Children will be provided with their own resource packs which will be kept in school. A reading book may be brought into school only. Please ensure that no other items should be brought into school (including pencil cases).
- No other items should be brought from home. **Personal bags or book bags should be left at home.**

- In school, the children will be reminded and encouraged to keep two metres apart as far as is practical.
- We strongly discourage mobile phones being brought into school (they will not be allowed to use them in school at any time).
- School uniforms should not be worn and clothes should be washed regularly.
- Children and staff will be asked to wash their hands a number of times during the day, including on arrival, after using the toilet, and before and after eating.
- Surfaces and toilets will be cleaned regularly during the day. Areas used will be cleaned each afternoon when the children have gone home.
- The School will be closed for a deep clean every Friday.

You must inform us immediately if your child or a member of your household shows symptoms of Covid-19.

These include:

- New persistent cough
- High temperature
- Loss of smell and / or taste

YOU MUST NOT SEND YOUR CHILD INTO SCHOOL IF THEY OR ANYONE IN YOUR HOUSEHOLD HAS THESE SYMPTOMS.

- If your child is taken ill at school with suspected symptoms, they will be put into isolation and monitored by a member of staff. You will be asked to collect them immediately. Adults or children with suspected symptoms will not be allowed to return to school for a minimum of seven days, unless they are tested for Covid19 and the results are negative.
- If someone in your child's bubble has symptoms of Covid 19 you will be informed as soon as reasonably practical. That bubble will be closed until a test confirms whether or not that person is positive for Covid 19. The entire bubble (adults and children) will not be allowed in school for 14 days if a positive test is confirmed. Any other siblings in school will also need to stay at home for 14 days unless it is confirmed that the case is NOT Covid19.

Please contact the school office if you have any further queries or need clarification of the arrangements mentioned in this letter.

We look forward to seeing you next week.

Yours sincerely,

N Rezai

Natasha Rezai
Headteacher