



Thursday 11th June 2020

Dear Parents / Carers,

Thank you to everyone who returned our survey and confirmed their intention to send their child back to school this month. We understand what a big step this is for you/your child and would like to reassure you, again, that the safety of your child remains our highest priority. If you have decided not to send your child back to school this term, that is fine. The government has advised that parents will not be fined, and that schools will not be held to account at the current time if some families choose not to send their child into school.

We are pleased to let you know that the school will welcome back a small number of year 6 pupils next week. We have missed the children and cannot wait to see them after all this time.

As you are aware, the school day is going to feel very different for the children and staff as new procedures are in place to keep every member of our school community as safe as possible.

To allow us to finalise numbers, we will be sending out another parent/carer survey today which will need to be completed as soon as possible. Once the results have been collated, we shall then confirm which group 'Bubble' your child has been assigned. Please be aware that children will only be able to attend school on the days/dates that are allocated to them.

Further information about the 'Bubbles' is provided below. In order to keep our school community safe, new rules and procedures must be followed so please make sure that you read this information carefully.

- Please note the school day will **begin at 9am** and **end promptly at 2pm** each day.
- Please note that the School will be closed on Fridays.
- Families who need to travel to school by tube or train are asked keep their child at home.
- Families who are required to travel to school by bus are advised to remain at home for the time being, particularly if they do not live locally. This is to reduce the risk of catching the virus and passing it on to others.
- Children from your child's year group will be allocated to a small group called a 'Bubble'. A Bubble will have a maximum of 9 children with 1 or 2 adults.
- Bubbles will remain the same each day that your child is in school, potentially increasing in size if more children from their year group return.
- Each Bubble will have access to a classroom and an outside area.
- The children in a Bubble will not interact with any children outside their Bubble during the school day.
- Each Bubble will attend school in turn. We currently have 2 bubbles in this year group so children will initially only be 2 days in school for 2 days of the week (Monday and Tuesday or Wednesday

and Thursday). The School will allocate places in each Bubble and once changes have been made, they cannot be changed.

- All parents / carers will be required to complete a booking form before a Bubble place is allocated.
- The children MUST continue to learn online in their Google Classroom when they are not in school.
- **You/your child must arrive at the correct time or you/they will be sent away.** If you miss the staff member collecting your child's 'Bubble group' from the dedicated drop off point in the morning **no one else can take your children to their dedicated room. Other members of staff will not be allowed to enter any of the Bubble groups.** This is to minimise all contact points for staff and children.
- Staff will collect your child from the entrance of the school each morning and your child will meet you at the same place at the end of the day. **There will be labelled cones for you to stand next to so that everyone can social distance safely.**
- Only one adult should drop off and collect your child. Siblings should not come unless you have no one else to leave them with.
- Please inform the school office at the earliest opportunity if your child will not be attending their Bubble on a particular day.
- No parents/carers will be allowed into the school building without permission. If you need to contact the school office, please do so via email or telephone.
- Your child should be provided with a packed lunch in a disposable paper or plastic bag. The School will continue to provide FSM vouchers to families who are eligible to receive them. You will also need to provide your child with a named refillable water bottle which will last the full day. This should be brought to school each day. The children will not be allowed to drink from the water machines or fountains, and we cannot provide cups.
- Children will be provided with their own resource packs which will be kept in school. A reading book may be brought into school only. Please ensure that no other items should be brought into school (including pencil cases).
- No other items should be brought from home. **Personal bags or book bags should be left at home.**
- In school, the children will be reminded and encouraged to keep two metres apart as far as is practical.
- We strongly discourage mobile phones being brought into school (the children will not be allowed to use them in school at any time).
- School uniforms should not be worn and clothes should be washed regularly.
- Children and staff will be asked to wash their hands a number of times during the day, including on arrival, after using the toilet, and before and after eating.
- Surfaces and toilets will be cleaned regularly during the day. Areas used will be cleaned each afternoon when the children have gone home.
- The School will be closed for a deep clean every Friday.

You must inform us immediately if your child or a member of your household shows symptoms of Covid-19.

These include:

- New persistent cough
- High temperature
- Loss of smell and / or taste

YOU MUST NOT SEND YOUR CHILD INTO SCHOOL IF THEY OR ANYONE IN YOUR HOUSEHOLD HAS THESE SYMPTOMS.

- If your child is taken ill at school with suspected symptoms, they will be put into isolation and monitored by a member of staff. You will be asked to collect them immediately. Adults or children with suspected symptoms will not be allowed to return to school for a minimum of seven days, unless they are tested for Covid19 and the results are negative.
- If someone in your child's bubble has symptoms of Covid 19 you will be informed as soon as reasonably practical. That bubble will be closed until a test confirms whether or not that person is positive for Covid 19. The entire bubble (adults and children) will not be allowed in school for 14 days if a positive test is confirmed. Any other siblings in school will also need to stay at home for 14 days unless it is confirmed that the case is NOT Covid19.

Please contact the school office if you have any further queries or need clarification of the arrangements mentioned in this letter.

Yours sincerely,

N Rezai

Natasha Rezai
Headteacher