



Google Classroom Code Of Conduct For Children

- ✓ Find a quiet place to work (away from telephones, the TV, gaming consoles, pets) and remember the backgrounds may be on camera.
- ✓ Dress appropriately - remember that others may see you on screen.
- ✓ Arrive on time when there is a live session or a Google Meet (try to be ready 5 minutes before the session begins).
- ✓ Be polite and respectful at all times whilst using Google Classroom. We have the same school rules and expectations online. Google classroom work, meetings and conversations will be monitored and any concerns will be reported to your Phase Leader, Deputy Headteacher and Headteacher.
- ✓ Be a role model for others and make sure that your words and actions help to keep our school community safe online. Be kind, supportive and sensible at all times (in Google Classrooms and when using your own devices in your own time).
- ✓ Stay on mute until it your turn to speak
- ✓ Put your hand up (either on camera or using the 'raise hand' icon along the bottom of the screen), if you want to speak. You can also leave a message for your teacher in the chat box in the top right of the screen.
- ✓ Please **do not** record your Google meets, lessons or take pictures of the staff.
- ✓ Please **do not** record or take pictures of the other children - everyone needs to feel safe and protected online.
- ✓ Remember to stay 'on-topic' when communicating with others in the classrooms.

- ✓ Always try your best, just as you would in school. Staff will be checking work carefully and are always happy to help.
- ✓ If you are worried about something or someone, let us know! We do our best to help and support as quickly as possible.

Be the best you can be 😊